

**GOVERNMENT OF INDIA  
DEPARTMENT OF ATOMIC ENERGY  
HEAVY WATER PLANT (KOTA)**

**PO: ANUSHAKTI 323 303**

**VIA: KOTA (RAJ)**

**Tel: 01475-242210**

**Dated 21.08.2010**

**TENDER NOTICE NO.HWPK/TT/PCAMC/2010/01-A**

1. Sealed tenders are invited by General Manager, for and on behalf of President of India from approved, eligible and experienced contractors for the following works at Heavy Water Plant (Kota) Post: Anushakti-323 303, Via-Kota (Rajasthan).

Name of the work: **ANNUAL MAINTENANCE CONTRACT FOR  
SERVICING/MAINTENANCE OF COMPUTER SYSTEMS  
ALONGWITH PERIPHERALS INSTALLED AT HWP(K).**

2. Estimated Cost: **Rs. 5,25,700/- (Rupees Five Lakhs Twenty Five Thousand Seven Hundred only)**
3. Earnest Money Deposit (EMD): **Rs. 10,514/- (Rupees Ten Thousand Five Hundred Fourteen only)**
4. Cost of Tender (Non Refundable): **Rs.500/- (Rupees Five Hundred only)**
5. Duration of contract: **One year**
6. Period of Validity of Tender: **60 days** from the date of opening of the tender.
7. a) Date of sale of tender document: **From 27.08.2010 to 06.09.2010.**  
b) Last date of receipt of tender requisition: **04.09.2010.**
8. Last date of Receipt of tender: **07.09.2010 at 14.30 Hrs.**
9. Date of opening of tender in presence of attending tenderers **07.09.2010 at 15.30 Hrs.**
10. Earnest Money Deposit for the amount indicated should be submitted in a separate envelope along with the tender and should be in the form of either crossed demand draft from Nationalised or Scheduled Bank drawn in favour of "Pay & Accounts Officer, HWP(Kota)" or Fixed Deposit Receipts from Nationalised or Scheduled Bank or Deposit at Call Receipted or Receipted Challan of RBI.

(If the Earnest Money is found to be in order, then only the tender will be opened. In case, the earnest money is not deposited or is not in order the tender will be summarily rejected).

11. Tender documents for the above work can be had from PAO, HWP(K), from **10.00 hrs. to 16.00 hrs.** on any working day on payment of **Rs.500/-** in favour of "Pay & Accounts Officer, HWP(Kota)".
12. In case the last date of sale / of receipt of tender / of opening the tender is declared as Holidays, the respective dates shall be treated as postponed to the next working day accordingly.
13. Tenders should be placed in sealed cover with the name of the work and Tender No. and Date written on the top of envelope in which two envelopes containing EMD and tender should be placed and deposited in the tender box kept at the office of Technical Services Manager, HWP (Kota), where copy of NIT is pasted over the box.

14. Eligibility

Tender documents shall be issued only on submission of following documents and fulfilling the qualifications mentioned below:

- 14.1 Proof of registration with Govt. /Semi Govt. organization like railways, PWD, CPWD, MES etc. in appropriate class and / or having experience in carrying out similar jobs.
  - 14.2 List of machinery and infrastructure facilities available to complete the work in time.
  - 14.3 List of technical staff.
  - 14.4 List of similar works in hand and works carried out by them for the last seven (07) years, indicating Annual Turnover, the agency for whom executed, Value of work, Completion time-Stipulated and Actual.
  - 14.5 Performance / Completion Certificates.
  - 14.6 Profit and Loss statement or latest Income Tax return filed with IT department.
  - 14.7 Qualification:
    - 14.7.1 Average Annual turnover for last 3 years ending 31<sup>st</sup> March of the previous Financial Year--30% of the Contract Value.
    - 14.7.2 Similar works aggregating cost not less than Rs. 5,25,700 in last 7 years ending 27/08/2010. Maximum three works will be considered for such aggregate and no work such considered shall be less than Rs. 157710.
- “Similar works” shall mean servicing/maintenance of computer systems.**
15. Performance guarantee equal to 5% of the contract value is required to be submitted within 15 days from the date of issue of L.O.I.
  16. Security deposit equal to 5% of the contract value will be deducted from the bills of the contractor @5% of bill amount.
  17. Late offers will not be accepted.
  18. Tenders can be obtained by post by paying through crossed Demand Draft of Rs. 800/- (cost of tender document + Rs.300/- to cover postage and other charges). Bids can be submitted by post but the bidders are advised to take into account the time required for postal transit.
  19. The Bidders are requested to visit the plant and get familiarized with local condition before submission of tenders.
  20. Right to issue and to accept or reject any or all tenders without assigning any reasons thereof is reserved by the undersigned.

  
GENERAL MANGER

For and on behalf of President of India.